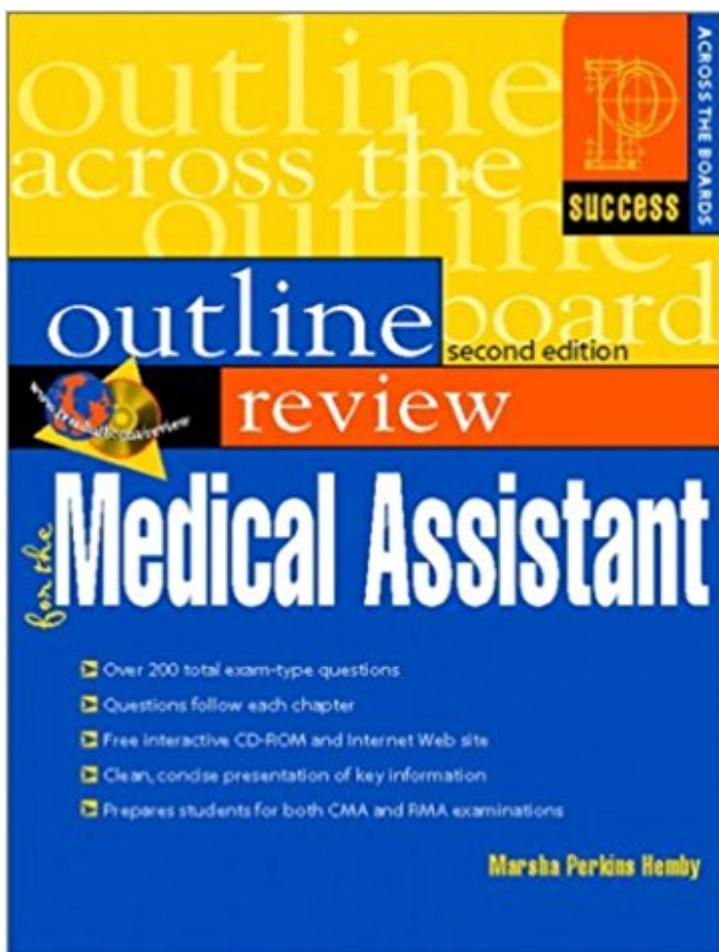


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Prentice Hall Health Outline Review For The Medical Assistant (2nd Edition)



Synopsis

This easy-to-follow reference guide provides users with an outline format of critical areas of medical assisting. A valuable resource for medical office personnel, it contains numerous explanations, key terms, questions and answers, and illustrations. Chapter topics include anatomy and physiology, professionalism, patient communication, medical law, written communication, office equipment, medical records, appointment processes, office management, health insurance, infection control, and emergencies and first aid. For lab assistants, medical assistants, insurance clerks, medical secretaries, and receptionists.

Book Information

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Customer Reviews

Success Across the Boards Prentice Hall Health Review Series About the book Outline Review for the Medical Assistant by Marsha Perkins Hemby is an indispensable resource for helping you prepare for the certification exam. Organized by key content areas within medical assisting, the book blends its comprehensive collection of clear concise information with the exciting possibilities of computer technology. As you build confidence by digging into this rich content review, you'll find that the Prentice Hall Health test preparation system is a blueprint for success across the boards.

Boost Your Scores, Launch Your Career! Our technology solutions allow you to gain more practice and review. Log onto www.prenhall.com/review or load the CD-ROM that accompanies this book to find additional questions, rationales, and links to related resources. The CD-ROM includes an audio glossary and more than 400 questions. About the Author Marsha Perkins Hemby, BA, RN, CMA is

chair of the medical assisting department at Pitt Community College in Greenville, NC, where she has been teaching since 1972. About the Series Success Across the Boards is a study system that revolutionizes exam preparation for a variety of health care professions. By integrating interactive technology with authoritative content and realistic sample test questions, Outline Review for the Medical Assistant will help you join the many others who have used these materials to achieve success on the boards. The series is comprised of test preparation resources for the following health care professions: Dental Hygiene Medical Assisting Nursing Phlebotomy Emergency Medical Services

MARSHA PERKINS HEMBY, BA, RN, CMA, is chair of the medical assisting department at Pitt Community College in Greenville, NC, where she has been teaching since 1972.

Bought this for my medical assistant class online. It helped out. It was the book that was required. All the info I needed was in this book

We bought this product as means to better our future. Along with a on line, class we hoped this medical book & cd rom would steer us in a proper direction. This book and cd rom came 4 weeks late. When the item arrived, the cd rom, that was included was cracked and is no use to us. I emailed the seller to explain, and in hopes of getting a fully functional cd rom shipped to us. No response. I've emailed twice, no reply. Buyer beware! Terrible! Incomplete! Do not waste your hard earned cash purchasing anything from this seller. This seller is the reason why on line purchasing can be a one sided affair and a poor experience!

The book is a quick review for taking a test but the CD is for windows 95 or 98. I was not able to open in windows 7. im not tech expert, but i belueve is obsolete i bought newbook with cd in orden to use the cd and practice the test. My mistake.

I am finding this a problem with many of the reviews here. The book is ok but apparently there is a lot of information on the non workable CD that came with the book. This CD is referred to throughout this textbook. I am finding myself accessing the internet for information that I feel the book should provide. This book and CD need to be updated. I had to purchase this book for the online course I am taking but I dont find the book as helpful as it should be for the price I paid for it. If you will go to the website stated in the book, it has a helpful audio section on how to pronounce

these horribly long words. Prentice Hall I am disappointed in your incomplete product.

I thought this book is outdated, in many ways. Most clinics and hospital have electronic medical records. Not paper so the whole chapter about order with medical records is outdated. I would have ordered a used book if I knew it was going to be this outdated. Dana Wilson

Informative about the topics covered though I wish it could have been more so with other skills. It is to hard to see some of the writing around diagrams and I could only get one image to appear on the disk provided with the book. I just thought it would be a bit more modern in structure. I feel this book is helpful for a start into medical assisting but not complete enough. Cindy

The workbook is useful and simple to use, however, the cd/dvd which is used to accompany the workbook is very tempermental. It doesn't appear to be compatible with Windows Vista and while it sometimes works with Windows XP, it does occasionally have to be uninstalled and reinstalled as it keeps coming up with errors (something do to with specific fonts which the program requires, but which don't seem to be readily available or already installed on Windows XP.)

My daughter loves this book,

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